

**FUNERAL DIRECTOR RENEWAL NOTICE**

Name:		License #:	
Address:		Amount Due: \$100.00 After June 30th: \$300 \$100 renewal fee \$100 late fee \$100 reinstatement fee	

***MS Code 1972 Annotated 73-11-55 (5) If the renewal fee is not paid on or postmarked by the due date, the license shall by operation of law automatically expire and become void without further action of the board.***

To renew your license, remit the required renewal fee by one of the methods listed below. Please allow 2 to 3 weeks for processing.

1. Online through our online payment system @ <https://www.msbfms.gov> by either credit card or electronic check. Full instructions for the online renewal process are provided on the website by selecting Forms then Renewal Instructions. If you have never signed into your online account the temporary password is 123abc. You will need to email or call the office if your password needs to be reset. Please note that if you use the online renewal process there will be a minimal fee or,

2. Return a check or money order in the amount of \$100.00 with this renewal notice. Made payable to the Board of Funeral Services.

**\*You do not need to mail in the renewal notice if you renew online.\***

\* Please make changes below.

Address:	
Street Address or PO Box	
City, State, Zip County	
Phone:	
Email:	

Have you ever been convicted of a felony or of any misdemeanor involving fraud, dishonesty or moral turpitude. As used herein, conviction shall include a deferred conviction, deferred prosecution, deferred sentence, finding or verdict of guilt, an admission of guilt, or a plea of *nolo contendere*.

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, submit court documents.

Signature: \_\_\_\_\_

MAIL TO: MS Board of Funeral Services  
 3010 Lakeland Cove Ste W  
 Flowood, MS 39232